



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	July 16, 2015 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	September 17, 2015

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Charles Adams, Jr., Professional Member
Kelly Katz, Professional Member (arrived at 8:53 a.m.)
Rhonda West, Public Member, Secretary
Carla Cassell-Carter, Public Member

DIVISION STAFF

Amanda McAtee, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

MEMBERS ABSENT

None

PUBLIC

None

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:32 a.m.

Review and Approval of Minutes

Board Meeting Minutes – June 18, 2015

Mr. Bellafante made a motion, seconded by Mr. Katz, to approve the June 18, 2015 minutes. By unanimous vote the motion carried.

Unfinished Business

Complaint Status – None

NEW BUSINESS

Courses for Personal Development Hours Approval

HalfMoon Education

Mr. Katz reviewed the course for the Board. After review and discussion, Mr. Katz made a motion, seconded by Mr. Adams, to approve the course as submitted. By unanimous vote the motion carried.

University of Delaware/Lower DE/MD Building Officials Assoc.

Mr. Katz reviewed the course for the Board. After review and discussion, Mr. Katz made a motion, seconded by Mr. Adams, to approve the course as submitted. By unanimous vote the motion carried.

Review of Application for Licensure by Reciprocity

Shaunti Szwed, Florida

Mr. Bellafante reviewed the application for the Board. After review and discussion, Mr. Bellafante made a motion, seconded by Mr. Adams, to approve the reciprocity application of Shaunti Szwed contingent on passing the 2 hour Delaware drainage and jurisprudence exam. By unanimous vote the motion carried.

Hardship Request: Todd Wallace

Mr. Bellafante stated that he would grant the extension. Ms. Casse-Carter stated that he met the criteria and she would support an extension. Ms. McAtee stated that the request was received before the license expired. Mr. Bielicki made a motion, seconded by Mr. Bellafante, to grant a six month extension to Mr. Wallace for the completion of the ethics requirement.

Discussion of Plan Certification Notes

Mr. Adams stated that he was doing more research but his thoughts were that surveyors should put everyone on notice when they are completing a plan and it is done to the best of their ability with all of the available information at the time. This would put the public and insurance companies on notice that things change after plans are completed and certified. I think that we need a certification that puts everyone on notice. Mr. Adams stated that insurance companies are pulling reports he did years ago and are asking if they could use them and his response was always no because things change after the report. Mr. Bielicki stated that he felt it was a given but understands Mr. Adams perspective.

Mr. Adams would like to add a certification note to site plans and elevation certificates and incorporate into the rules and regulations. Mr. Adams stated that he would work on his proposed language and submit it to Ms. McAtee before the next meeting. Ms. McAtee stated that she would add the topic to the September 17, 2015 meeting for continued discussion.

Wall Certificates

Roman W. Dychdala

John Deattie

Mr. Bielicki and Ms. West signed the wall certificates for Roman W. Dychdala and John Deattie.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Bielicki requested that Mr. Maloney research what area of the law would be appropriate to include the Board's proposed language on conveyances. Mr. Maloney stated that he would speak to Mr. Mangler and complete some independent research.

PUBLIC COMMENT

None

NEXT MEETING

The next meeting of the Board is September 17, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Ms. West made a motion, seconded by Mr. Katz, to adjourn the meeting at 9:00 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'A McAtee', written in a cursive style.

Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.